

INFORMATION FOR PRESENTERS POSTER DISPLAY

ON-SITE ATTENDANCE

As presenting author, your presence is requested onsite in Barcelona and you must register for the Congress. The early registration fee will be applied automatically if you register by the late registration deadline (7 August 2024).

PREPARATION OF YOUR PRESENTATION

- Format of the poster is **horizontal** (landscape). The maximum poster size is **2000mm width x 1200mm height**.
- You must clearly show the **Final Publication Number (FPN)** on your paper poster. All presenters will shortly receive an email with the relevant FPN, which will also be available in the [online programme](#). Please note that the initial abstract submission ID is no longer valid and may restrict your poster visibility to other delegates.
- You are strongly encouraged to concentrate only on the educational/scientific content of your poster, and avoid any message, statement or photograph of a political and/or religious nature. Should you include the latter, ESMO reserves the right to exclude your poster from the post-Congress resources.
- An optimal lay-out of your poster will attract the attention of other Congress participants. Text should be easy to read at a 1-meter distance. Use colour wherever possible. You must include all material to support your presentation, such as tables, drawings, charts and pictures.
- Due to current scrutiny regarding financial transparency, please include the DOI of the presenting author, even if only to confirm that he/she does not have conflicts of interest to declare, on your Poster.
- If the study has received funding, this must also be acknowledged on your poster, "Study sponsored by..."
- QR (Quick Response) and/or AR (Augmented Reality) and text key codes are allowed in the poster, however, although ESMO accepts that these may go to a commercial/branded website, we suggest avoiding links to websites containing blatant product advertising. If you intend adding a QR or a text key code to your poster, please add the following disclaimer notice: "*Copies of this poster obtained through QR (Quick Response) and/or text key codes are for personal use only and may not be reproduced without written permission of the authors.*"
- At the bottom of the poster, please include your and/or the corresponding author email address. This will prove especially useful if another Congress participant wishes to contact you about your work. Having copies of your material for onsite distribution is allowed.
- Posters may not present a commercial bias or use clearly identifiable commercial templates, colours or branding.

E-POSTER UPLOAD (ESMO and EONS POSTERS)

It is mandatory to prepare an e-Poster, which will be available via searchable screens located onsite in **Hall 5**. E-Posters can be uploaded in **pptx** or **PDF format (one [1] slide/page)** – maximum file size **500 MB**.

The deadline to upload the e-Poster to the ESMO Congress portal is **Tuesday, 10 September 2024, 21:00 CEST**.

Changes to the uploaded e-Poster may be possible; however, please note that any version uploaded after the above mentioned deadline cannot be guaranteed of publication on the Congress virtual platform, on searchable screens onsite and on OncologyPRO post Congress.

Instructions for the upload to the ESMO Congress portal will be sent to the first authors by our technical supplier on 31 July 2024. **Please note that only the first author will have access to the Presentation Management portal**.

PAPER POSTER DISPLAY

It is also mandatory to hang your **paper poster** bearing the **final publication number (FPN)** in the dedicated Poster area of **Hall 6**. Posters will be displayed for viewing for one full day according to the final category.

Your presence is required in front of your Poster **during the Poster lunch** (12:00-13:00 CEST) on the day indicated in the schedule below.

The poster display schedule will be available in August 2024

SATURDAY 14 SEPTEMBER	SUNDAY 15 SEPTEMBER	MONDAY 16 SEPTEMBER
<i>Abstract categories list to be announced</i>	<i>Abstract categories list to be announced</i>	<i>Abstract categories list to be announced</i>

POSTER HANGING AND REMOVAL TIMELINE

Saturday, 14 or Sunday, 15 or Monday, 16*	07:30-09:00	Hang your poster on the poster board in Hall 6 bearing your FPN
	09:00-17:00	Poster on display
	12:00-13:00	Your presence is required in front of your poster to discuss your study with other participants. The session Chair will assign the Best Poster Award of your category
	17:00-18:30	Remove your poster
	18:30-19:00	Congress staff will remove and dispose all posters left on the boards

*According to your poster final category (see above)

Removal of all used tape would be highly appreciated. ESMO does not bear any responsibility for returning uncollected material to the authors.

EONS PAPER POSTER DISPLAY

Posters will be displayed for the duration of EONS17 (from Saturday, 14 September to Monday, 16 October).

Your presence is required in front of your Poster during the Poster lunch (13:45-14:45 CEST) on Sunday, 15 September.

SATURDAY 14 SEPTEMBER	SUNDAY 15 SEPTEMBER	MONDAY 16 SEPTEMBER
<i>EONS17 (On display)</i>	<i>EONS17 (On display and presenters' presence required, 13:45-14:45 CEST)</i>	<i>EONS17 (On display)</i>

ONSITE PRINTING SERVICE

No printing service will be offered onsite.